

REQUEST FOR ACCESS TO RECORDS UNDER THE FREEDOM OF INFORMATION ACT, 2014

Please address this request to the relevant FOI contact

PLEASE USE **BLOCK** LETTERS

Details of Applicant

Surname: _____

First Name: _____

Postal Address : _____

Telephone number(s)

Home : _____

Business: _____

Mobile : _____

OFFICIAL USE ONLY

Date FOI request
received _____

Identity verified: _____

Consent Confirmed: _____

Personal Information

My preferred form of access is: (please tick as appropriate)

To receive copies of the record by post

Other - please specify

Details of Request

In accordance with Section 12 of the Freedom of Information Act, I request access to records which are: (please tick as appropriate)

Personal

Non-personal

In the space provided below, please describe the records as fully as you can. If you are requesting **Personal Information**, please state precisely, in whose name those

